

Peer Evaluation - MJF¹

Instructor: Jennifer Thomas
Course CRN & Title: 18037 Public Affairs Reporting
Number of Students Enrolled: 15

Observer: Dr. Wilhelmina Wright-Harp, Associate Dean
Location/Time/Date: CB Powell Rm W5-233-O 10:10-11:15TH 4/19/16
Number of Students in Attendance: 12

SCALE: 1 = Inadequate 2 = Poor 3 = Average 4 = Good 5 = Excellent NA = Not Applicable

	NA	1	2	3	4	5	Comments
PART 1: Content and Organization (30%)							
Class started & ended on time						X	
Presented overview of class content/objectives						X	Provided a clear statement of the class objectives which included: 1) Preparation of student e-portfolio websites and; 2) tips for filming local stories using I-phones.
Presented Context to syllabus							
Presented & defined key concepts; emphasized major ideas					X		.
Covered material presented in a thorough, organized fashion – well prepared						X	Professor Thomas thoroughly covered information relevant to the class objectives in an organized manner. She also provided excellent examples of e-portfolios to help students prepare their final course assignment.
Material level appropriate to the course						X	
Demonstrated command of the subject matter						X	Excellent command of the subject matter.
Made efficient use of class time / Paced presentation effectively						X	
Covered class content/objectives						X	Presented excellent tips for filming the final assignment (e.g. 1) to get interviews of people involved, 2) quality of photos, 3) audio quality; and 4) use of graphics
Distinguished between major and minor issues						X	
Recapitulated key points for the class						X	
Related new ideas to already familiar ones						X	

¹ This form seeks to be as qualitative in nature as possible – please utilize the opportunity to add comments whenever applicable.

PART 2: Communication and Delivery Style (25%)							
Spoke audibly and clearly						X	
Demonstrated ability to simplify complex subject matters & speak at students' level.						X	
Held students' interest						X	Students were attentive a remained actively engaged throughout the class.
Demonstrated enthusiasm						X	
Encouraged students' questions						X	
Answered questions appropriately						X	
Recognized and responded to instances when students weren't responsive / didn't understand						X	
Clarified points students found challenging						X	
Responded to students' unanticipated solutions / to students view point that differs from own						X	
Gave constructive feedback to student presentation						X	
Ensured an environment conducive to discussion and learning						X	Maintained control of class and created an environment that allowed students to ask questions and motivated them to engage in discussion.
Made direct eye contact						X	
PART 3: Critical Thinking Skills (10%)							
Asked probing questions						X	
Used problem solving examples						X	
Guided students towards application of material to the larger picture – in terms of syllabus / real life.						X	Excellent use of a student's e-portfolio to provide an example of expectations for the final class assignment.
PART 4: Rapport with Students (10%)							
Responded appropriately to a range of student class behaviors						X	
Ensured that students interacted civilly/respectfully with each other						X	Students interacted well with each other and Professor Thomas did an excellent job of maintaining a level of respect that allowed students to interact well with each other.
Listened carefully and respectfully to students' questions						X	

PART 5: Teaching Methods (10%)							
Used student engagement techniques (e.g. discussion, small group work, active learning strategies, etc.) effectively.						X	
Incorporated technology (e.g. PowerPoint slides, course website, YouTube, blogs, videos, blackboard etc.) effectively, to enhance student learning.						X	Used Skype to present a live interview of Valerie Lawson, award winning producer, for her work on "Selma". Ms. Lawson provided excellent tips on how to be successful at a news station.
Used visuals materials effectively						X	Excellent use of forms of social media including: twitter, snap chat, Instagram, linked-in and Facebook.
Fostered students' ability to workshop / research independently.						X	
Handouts given are clear and relevant						X	
PART 6: Syllabus (15%)							Discuss effectiveness of design & evaluation method
Instructor's availability specified.						X	
Descriptive information provided.						X	
Course Description and Objectives clearly stated.						X	
Required Text and resources listed.						X	
Course Requirements clarified.						X	
Course Grading method stipulated.						X	
Attendance & Tardiness policies stated.						X	
HU Academic Integrity & Disability policies cited.						X	
Clear Topical / Course Outline specified.						X	
Other Issues	NA						

Strengths Observed:

Excellent job of maintaining class engagement through the use of technology, Skype interview with Valerie Lawson, and examples to illustrate key points. Professor Thomas had an excellent rapport with the class and utilized a variety of techniques to help students acquire the necessary skills to achieve the course objectives.

Suggestions for Improvements:

None.

Summary - comment on the quality of instruction and concern for student learning provided by the individual under review:

Professor Thomas demonstrated a thorough knowledge of the subject and utilized a variety of strategies to help students perform well on the final e- portfolio project.

Comments of instructor – to be given only on the FINAL PEER EVALUATION COMMITTEE SUMMARY REVIEW.

CALCULATIONS FOR COMMITTEE:

This REVISED version includes what was discussed in our last meeting, as per notes taken by Prof. Missouri & emailed by Prof. Ahmed.

I have taken the liberty to assign the percentage I think makes sense for each section in more rounded numbers, as per importance.

The following, however, is the mathematical representation of the calculation based on the number of questions remaining – totaling in 220 points:

PART	POINTS	ACTUAL %	ROUNDED %
1	60	27.3	27
2	60	27.3	27
3	15	6.8	7
4	15	6.8	7
5	25	11.4	12
6	45 (LAST question is optional, therefore not calculated)	20.4	20
Total	220 points	100%	100%